Policy

Mid-Missouri Supported Living, LLC, will remain in good standing with the Federal and State governments, as well as all Department of Mental Health's regional offices.

Mid-Missouri Supported Living, LLC will do this by:

- Maintaining Liability Insurance through Farm Bureau Insurance and this is paid annually.
- Maintaining Automobile Fleet insurance through Farm Bureau Insurance paid annually.
- Maintaining Worker's Compensation through Missouri Employers Mutual and this is paid monthly.
- Pay Missouri taxes monthly. The taxes are submitted to the Missouri Department of Revenue by the HRIS provider for the company.
- Pay Social Security, Medicare, and Federal withholdings with each payroll through the HRIS provider for the company.
- Federal and State unemployment contributions are withheld every payroll and submitted to the appropriate agencies each quarter by the HRIS provider for the company.
- Verify all employees' eligibility status to work in the United States through completion of Form I-9 and participation in E-Verify.
- Maintain registration with the Missouri Secretary of State, including Certificate of Good Standing.

Approved by: _____

Robert Palmer, RN, BSN, Owner MMSL